

**Bengal Township Planning Commission Meeting June 25, 2015  
Minutes**

Lori Pung called the meeting called to order at 7:00 PM

Present Commissioners: Lori Pung, Thomas (Tom) Miller, Nicholas (Nick) McDonald, Duane Pung, Brenda Zlotek.

Public present: Deb Schafer

**Pledge of Allegiance recited.**

Lori Pung requested to add items to agenda: Comprehensive (Master) Plan, Compensation for Commissioners and Zoning Ordinance.

**No public comments**

**New Business:**

**Nomination of Chair and Secretary (1-year terms):**

Discussion to include Vice Chair; agreed upon

Lori Pung Motioned to appoint Lori Pung Chairperson, Tom Miller Vice Chairperson, Brenda Zlotek Secretary, all one year terms.

Motion seconded by Nick McDonald.

Motion passed unanimously.

**Determination of Term Lengths for Planning Commission Members 1, 2, and 3 year terms:**

Chairperson Lori Pung 2-year term

Vice chairperson Tom Miller 3-year term

Secretary Brenda Zlotek 2-year term

Nick McDonald 1-year term

Duane Pung 3 year term.

All members accepted the terms as above.

**Planning Commission Bylaws:**

Motion by Duane Pung to accept Bylaws for Bengal Township Planning Commission as Presented.

Motion Seconded by Nick McDonald

Roll Call vote:

Brenda Zlotek-yes

Duane Pung-yes

Nicholas McDonald-yes

Thomas Miller -yes

Lori Pung-yes

Motion passed unanimously.

**Planning Commission Training:**

~~Bill Fahey~~ will train entire commission including Zoning Appeal Board for flat fee of \$500.00.

Michigan State University has a training program for approximately \$275.00/person.

The Firm

Fahey, Schultz, Borzych, Rhodes PLLC - 8286 7-28-15 (1910) 7:10 PM

Deb Shafer will take request to Township Board for release of funds for training the Planning Commission and Zoning Appeals Board Members.  
Chairperson Pung will research Zoning Board of Appeals procedure for membership and public notification requirements.

**Future Meetings for Bengal Township Planning Commission**

Brenda Zlotek made a motion to adopt a resolution to hold future Bengal Township Planning Commission Meetings at 7PM at Bengal Township Hall located at 6586 West M-21 Saint Johns, Michigan 48879.

Motion Second by Nickolas McDonald

Roll call Vote:

Duane Pung- yes

Nickolas McDonald -yes

Thomas Miller -yes

Brenda Zlotek-yes

Lori Pung -yes

Motion passed unanimously.

**Initial Timeline:**

Discussion of Board to proceed with training as soon as possible with the Zoning Appeals Board members (to be appointed by Township Board).  
Additionally, the Bengal Township Planning Commission will recommend Duane Pung be the Planning Commissioner representative to sit on the Zoning Board of Appeals.

**Comprehensive Plan:**

Then Planning Commission will conduct a review of the current Comprehensive Development Plan for Bengal township as required under the Michigan Planning Enabling Act, Public Act 33 of 2008 as amended, being the Michigan Planning Enabling Act, (M.C.L. 125.3801 et.seq.), P.A.110of 2006 as amended , being the Michigan Zoning Enabling Act, (M.C.L. 125.3101 et seq.). and other applicable planning statues.

**Compensation for Planning Commissioners of Bengal Township:**

Discussed and agreed that each member will research a similar township in Mid-Michigan to determine reasonable and customary compensation for Planning Commissioners in the Mid -Michigan area. These finding will be reported the Township Board at the July 8, 2015 township meeting.

**Zoning Ordinance:**

The Board discussed potential pros/cons of Agricultural and Residential by rights ordinance with all other Zoning ordinances being Special Use or a complete comprehensive zoning ordinance similar to the Clinton County Ordinance. All members will review ordinances for similar townships for further discussion.

**Meeting Adjourned:**

Motion to adjourn by Lori Pung at 9:30pm  
Seconded by Nick McDonald  
Passed Unanimously

Respectfully submitted by:  
Brenda Zlotek  
Bengal Township Planning Commission Secretary  
6/26/2015

~~Subject to Approval~~

Unanimously approved as amended 7/28/15

Respectfully submitted

Brenda Zlotek