

## **Bengal Township Planning Commission Meeting Minutes June 3, 2020**

Meeting called to order by Lori Pung at 7:02PM

Public present: none

Members present: Nick McDonald, Lori Pung, Kurt Koenigsknecht, Brenda Zlotek

Members absent: Tom Miller

Lori Pung motioned to accept Minutes from 2/5/2020 second by Kurt Koenigsknecht, motion passed.

### **Old Business:**

Discussed changing length of service term for Planning Commission members which would stagger renewals resulting in only one or two positions up for renewal each year.

Lori Pung motioned to reappoint Brenda Zlotek (secretary), and Lori Pung (Chair) for a three year renewal and Nick McDonald (Board Liaison) to a two year renewal for the Bengal Township Planning Commission. Motion seconded by Nick McDonald. Motion Passed unanimously.

The Planning Commission terms will be expiring as follows:

Kurt Koenigsknecht and Tom Miller June 2021/Nick McDonald June 2022/Lori Pung and Brenda Zlotek June 2023

The Planning commission will need to have an official complaint letter and notification letter of non-compliance of ordinance drafted. Lori Pung will draft the two letters.

### **New Business**

If the Covid 19 outbreak has an exacerbation in the fall the Planning Commission will need to conduct meeting via "ZOOM". The township has purchased the software to conduct public meetings on this secure online forum.

The Inspections with Tom McComb appear to be moving in a timely fashion without any complaints.

The Planning Commission needs to verify with the township clerk that the Township Assessor is being notified of property improvements and buildings and how that process is handled.

The Planning Commission will invite and encourage Tom McComb and Mark Holley –Township Assessor to our next meeting August 5, 2020.

The BTPC meeting for July1, 2020 is cancelled. Notification will be made on the Township website and the Township Hall bulletin board.

Meeting Adjourned by Lori Pung, Chair at 7:57 PM

Respectfully Submitted by Brenda Zlotek, Secretary Bengal Township Planning Commission

Pending Approval

Approved\_8/\_5\_/2020

