

## **BENGAL TOWNSHIP BOARD**

**FEBRUARY 8, 2023**

**MEETING 7:00 PM**

The Bengal Township Board meeting was brought to order by Supervisor McDonald at 7:00 pm.  
Roll Call: All here includes: Sharon Bassette, Stan Sillman, Eric Boak, Lori Pung, Nick McDonald

Community present: Jason Minuck, Dave Pohl, Michael Duane

The **Pledge of Allegiance** was said and the meeting commenced.

Supervisor McDonald presented the **agenda** for review, we added Mark Holley after Treasurer and Clerk reports. Trustee Boak made a motion to approve the agenda as changed, supported by Trustee Sillman, motion carried.

The **January 11<sup>th</sup> meeting minutes** were presented by Clerk Bassette, some changes were requested regarding wording and to remove prior month info. Trustee Sillman, made a motion to approve the minutes with changes, supported by Trustee Boak, motion carried.

**PUBLIC COMMENT:** n/a

### **REPORTS**

The **Commissioner's Report** was given by Dave Pohl. He discussed the Ways and Means meeting that was held, updates to the Courthouse, extra Clinton ARPA funds were given to restaurants in the community since they were highly impacted by the pandemic. The new County Treasurer will be Steve Wisawasser, he came from Bath Township.

No **Planning Commission** meeting was held in January, Nick advised that there are still ongoing issues with yard junk, Nolan is working on this with the community members involved.

No **Sheriff's Report** was given.

Treasurer Pung discussed the **Treasurer's Report** from January, advised there was nothing out of the ordinary. Clerk Bassette advised that the Roads and Bridges transfers is a duplication of the same transactions in December. Trustee Sillman made a motion to approve the Treasurer's Report as presented with the correction to the Roads and Bridges duplicate transaction (upon Deputy Treasurer verification), Trustee Boak supported, motion carried.

Treasurer Pung also discussed needed **adjustments/increases to the budget** including a \$1,800.00 increase to the Planning Commission Salaries from \$3,200.00 to \$5,000.00; an increase of \$1,500.00 to Lawn and Snow from \$10,000.00 to \$11,500.00; and an increase of \$4,000.00 to Planning and Zoning Administration from \$5,000.00 to \$9,000.00. Trustee Sillman made a motion to increase the budget accounts as discussed, supported by Trustee Boak, motion carried.

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Clerk Bassette gave the **Clerk's Report**, noting the difference again of the Roads and Bridges duplicate transaction, Cyber Security insurance attachment was discussed, consensus of board determined Cyber Security insurance not needed. Trustee Boak made a motion to approve the Clerk's Report as presented, Trustee Sillman supported, motion carried.

The **current bills to be paid** were presented by Clerk Bassette, after reviewing the checks it was decided that checks 3928, 3925, 3931, and 3932 totaling \$1,143.05 would be voided and will be included next month for payment. After calculations were made to deduct the checks Trustee Sillman made a motion to approve the bills in the amount of \$7068.71, Trustee Boak supported, motion carried.

#### **UNFINISHED BUSINESS:**

Supervisor McDonald updated the board on the **Clinton County Ambulance Service – CAASA budget to approve**, this was tabled for discussion during budget review.

Supervisor McDonald discussed the **Dexter Trail culvert and funding**. Supervisor McDonald shared the architecture quotes for the Dexter Trail culvert provided by the Road Commission, after review and discussion of the quotes the board chose Brechting Bridge and Engineering, Inc. with a contract amount of \$20,900 and the most comprehensive work plan. Treasurer Pung made a motion to accept the Brechting Bridge and Engineering, Inc. quote in the amount of \$20,900.00, supported by Trustee Boak, motion carried.

#### **NEW BUSINESS:**

**New email system** was tabled for next month.

**Township Employee wages** were discussed, Clerk Bassette provided information regarding increased workload in her position, showing the increased number of rentals and Zoning Compliance applications we have worked on over the past 5 years. Trustee Sillman stated that a salary comparison should be done before any increases are discussed.

**The upcoming budget was discussed.** Needs to include chairs, as well as an increase to lawn and snow work.

**Frontier** internet service was discussed. Clerk Bassette will check on pricing for Frontier and report back to the board next month.

#### **Board Comments –**

Lori requested **access to township contracts for the township**. Clerk Bassette will post the contracts she has on Google docs.

**Motion of Excused absence: n/a**

**Public Comment on Non-Agenda Items: n/a**

Meeting was adjourned at 9:02 pm. Minutes respectfully submitted by Clerk Bassette.