<div align="center">

BENGAL TOWNSHIP BOARD
MEETING 7:00 PM

December 9, 2020

</div>

The Bengal Township Board meeting was brought to order by Supervisor McDonald at 7:00 pm.

Members present: Nick McDonald, Sharon Bassette, Denice Schultheiss, Stan Sillman. Eric Boak

Community present: Lori Pung, Mark Holley

The **Pledge of Allegiance** was said and the meeting commenced.

Supervisor McDonald welcomed Eric Boak and Stan Sillman to the board.

Supervisor McDonald moved to accept the **agenda** as presented, supported by Treasurer Schultheiss, motion carried.

Treasurer Schultheiss made a motion to approve the October 14th meeting minutes, supported by Clerk Bassette, motion carried. Supervisor McDonald made a motion to approve the November meeting minutes, Clerk Bassette supported, prior Supervisor Schafer approved by email in advance of the meeting, Treasurer Schultheiss was not in attendance for the November election. Trustees Boak and Sillman were not on the board for these months.

Treasurer Schultheiss went over the **Treasurer's Report.** Clerk Bassette made a motion to accept the Treasurer's report as presented, Supervisor McDonald supported, motion carried.

Clerk Bassette presented the **Clerk's Report.** The board had all been sworn in before the meeting, how to move forward with deceased person's emergency services collection. Clerk Bassette to contact the MTA for more information about the collection and report back to the board. Treasurer Schultheiss made a motion to approved the Clerk's Report as presented, supported by Trustee Boak.

Clerk Bassette presented the **current bills to be paid.** Supervisor McDonald moved to approve the bills as presented, suported by Treasurer Schultheiss, motion carried.

PUBLIC COMMENT: n/a

NEW BUSINESS:

Assessor Mark Holley attended the meeting and discussed the **Interlocal Agreement for Clinton County to Approve the Designated Assessor,** he advised why this was being in place and why it would be implemented in the future if needed. Treasurer Schultheiss made a motion to accept and appoint Scott Cunningham as the County Designated Assessor, Supervisor McDonald supported, motion carried. Clerk Bassette to scan the signed document to the Department of Equalization the next day.

NEW BUSINESS (con't):

Assessor Mark Holley presented the **Policy and Guidelines for Applicants Requesting Consideration for Poverty Exemption and the Resolution for 2021 Poverty Exemption Guidelines**, and requested the board approve the resolution. Clerk Bassette made a motion to accept the Resolution for 2021 Poverty Exemption Guidelines as presented, Treasurer Schultheiss supported, a role call vote was made to approve the Resolution: Bassette, yes; Schultheiss, yes; McDonald, yes; Boak, yes; Sillman, yes, motion carried.

Assessor Mark Holley discussed that there will **not be an assessment increase**. He advised there would not be a **Board of Review** in December, and the next Board of Review will be the second Tuesday of March and a mandatory training will be held February for the Board of Review members.

Lori Pung, the **Planning Commission** chair, gave updates from their meeting with Christopher Khorey from McKenna covering changes to the FAQ's sheet, combining applications, inspections, committee membership, and changes to the ordinance.

No **Commissioner's report** was given.

No **Sheriff's report** was given.

OLD BUSINESS:

No **road updates** were given.

Supervisor McDonald discussed a possible funds request from the **Ambulance Service**.

BOARD COMMENTS:

Supervisor McDonald discussed board representation on the Zoning Board of Appeals and Planning Commission. Stan Sillman is currently on the ZBA but will need to step down from the chair position since he is now acting as a representative of the board. Eric Boak was asked to become a member of the Planning Commission.

ADJOURN MEETING:

Supervisor McDonald made a motion to end the meeting at 8:06 pm, supported by Treasurer Schulthiess, motion carried.

Minutes respectfully submitted by Clerk Sharon Bassette.