

BENGAL TOWNSHIP BOARD

MEETING 7:00 PM

DECEMBER 13, 2017

The Bengal Township Board meeting was brought to order by Supervisor Schafer at 7:00 pm.

Members present: Deborah Schafer, Denice Schultheiss, Nick McDonald and Sharon Bassette;
absent: Bill Kushmaul.

Public present: Mark Holley

The **Pledge of Allegiance** was said and the meeting commenced.

Supervisor Schafer moved to accept the **agenda** with changes to add Parking Lot discussions to old business, supported by Trustee McDonald, motion carried.

Treasurer Schultheiss moved to accept the **November 8th meeting minutes** as presented, supported by Trustee McDonald, motion carried.

Mark Holley gave the **Assessor's Report**. Mr. Holley asked that the board approve the Poverty Exemption Resolution. A roll call was taken: Bassette, yes; McDonld, yes; Schultheiss, yes; Schafer, yes, Kushmaul, absent. He also requested the board approve Resolution #2017-12 which waives penalties for failure to file a Property Transfer Affidavit within 45 days for all transfers. A a roll call vote was taken: Bassette, yes; Shultheiss, yes; McDonald, yes, Schafer, yes, Kushmaul, absent. Mark announced that all assessments have been done and there will be an audit soon.

Treasurer Schultheiss presented the **Treasurer's Report** with handouts. Treasurer Schultheiss made a motion to ratify two transfers to checking and one check to the IRS from November operations: 11/9, \$20,000; 11/11, \$10,000; IRS, \$12, 728.34. Trustee McDonald supported, motion carried. Supervisor Schafer made a motion to approve the treasurer's report as presented, supported by Trustee McDonald, motion carried.

Clerk Bassette presented the **Clerks Report**. Due to the purchase of new election equipment Clerk Bassette will need to sign a Grant Agreement. Tresurer Schultheiss made a motion to do a resolution is give Clerk Bassette authorization to execute the Grant Agreement on behalf of the township, supported by Supervisor Schafer, motion carried. A roll call vote was taken: Bassette, yes; McDonald, yes; Schafer, yes; Schultheiss, yes; Kushmaul, absent. Treasurer Schultheiss moved to accept the clerks report as presented, supported by Trustee McDonald, motion carried.

Clerk Bassette presented the **current bills to be paid**; \$250 to McKenna was added. Treasurer Schultheiss moved to accept the bills, as revised, to be paid; supported by Supervisor Schafer, motion carried.

PUBLIC COMMENT: N/A.

NEW BUSINESS:

There was no **Commissioners Report** given.

There was no **Sheriff's Department Report** given.

OLD BUSINESS:

A brief **Planning Commission Report** covering McKenna's recent visit to the December meeting was discussed by Nick McDonald.

Supervisor Schafer announced that there were no updates on **road work**.

Supervisor Schafer gave an update of the **ambulance meeting**. Using this time Supervisor Schafer discussed the emergency operations contact that was discussed during the November meeting and stated she would act as the emergency contact.

Supervisor Schafer discussed the **parking lot bids** from the two companies we received them from. Discussions will be tabled until the budget meeting for the next fiscal year.

BOARD COMMENTS: n/a

ADJOURN MEETING:

Meeting was adjourned at 8:00 pm.

Minutes respectfully submitted by Clerk Sharon Bassette.